To confirm a DSA needs assessment interview appointment we require:

* a copy of the letter confirming DSA eligibility. This letter will have come from Student Finance England or Wales, NHS Bursaries, Student Awards Agency Scotland, or a postgraduate research council.
* a copy of the evidence of disability used to apply for DSA.

If you have not already sent us these two pieces of information please email them to admin@sass-ltd.co.uk or post a copy to SASS Ltd, Unity 12, 9-19 Rose Road, Southampton SO14 6TE.

**We require some details for our records and to assist with preparation for your needs assessment meeting. Please note that the DSA needs assessment is NOT a test; it is a semi-formal discussion about your disability-related needs within the context of study at university.**

Please complete the form below and return to us by email: admin@sass-ltd.co.uk

or post: SASS Ltd, Unity 12, 9-19 Rose Road, Southampton SO14 6TE.

**Contact details**

Name:

Phone/Mob:

Email:

Home address:

Student address (if known):

**University**

University:

Course:

(If you do not have a confirmed place please indicate first choice or most likely)

Undergraduate or postgraduate:

Full time or part time:

Year of study:

Have you had contact with the university disability advisory service?

Are you happy for us to contact the university disability support staff regarding details of existing arrangements?

**Disability**

What type of disability are you being assessed for (you will find this in your funding body approval letter)?

**Additional information**

The following information would help us to prepare for your needs assessment interview.

**Have you had a DSA needs assessment in the past? If yes, please give details of date, the course/university.**

**General information about the effects of your impairment, disability or medical condition. For example: side effects of medication, fluctuation in symptoms, more apparent under certain circumstances such as if required to walk long distances**:

**What type of support have you received in the past (e.g. in school / college)?**

**What type of equipment do you have access to (e.g. computer, tablet, smartphone)? Please provide details of the make and model of each.**

**Additional comments:**

|  |
| --- |
| Return to us by email: [admin@sass-ltd.co.uk](mailto:admin@sass-ltd.co.uk) or post: SASS Ltd, Unity 12, 9-19 Rose Road, Southampton SO14 |
|  |